



Pennsylvania FFA Foundation

 P.O. Box 157 East Berlin, PA 17316

 [www.paffa.org](http://www.paffa.org)

 [ssparks@paffafoundation.org](mailto:ssparks@paffafoundation.org)

# Join our Team!

## **2022 Development Manager:**

### Position Overview:

- The Pennsylvania FFA Foundation is building our team and searching for a full time Development Manager. Our ideal candidate would be passionate about fundraising, specifically for FFA and Agriculture Education. We are looking for a financial steward to build our revenue through corporate and business support. You must be a self starter, organized, and excellent at beginning and maintaining sponsor relationships. Our Development Manager will be responsible for fundraising with new corporate/business sponsors, building and maintaining relationships with our current sponsors, organizing and facilitating business and industry visits to include FFA state officers, support the facilitation of our events, and help to solicit new sponsors for existing fundraising programs. The ideal candidate is encouraged to have fundraising experience. To apply, submit a cover letter and resume in a PDF format to [ssparks@paffafoundation.org](mailto:ssparks@paffafoundation.org) by July 1, 2022.

### Position Requirements:

- Education and/or Experience equivalent to a Bachelor's Degree
- Background knowledge of FFA and agriculture industry preferred
- Fundraising experience
- Self-starter, organized, and ability to manage multiple priorities
- Ability to work independently
- Excellent written and verbal communication skills
- Passion to serve the Pennsylvania FFA and its members

### Annual Required Attendance:

- 6 Board of Trustee Meetings
- 5-10 Committee Meetings
- State FFA Convention
- Mid-Winter Convention
- Ag Progress Days
- Golf Outing
- Farm Show
- 6-12 Business and Industry Visits

### Salary:

- 40 hour/week
- Salary and Benefits are negotiable based on experience
- Starting Salary \$60,000 - \$85,000
- Bonus opportunity based on candidate's ability to meet and/or exceed performance metrics

### Specifics:

- Position will work remotely with compensated business travel
- Occasional travel to the base office in Thomasville, PA
- Internet access is required with office and technology requirements provided

Application Window: June 15 – July 1, 2022 ~ *Equal Opportunity Employer including veterans and individuals with disabilities.*

