

# 9/16/20 Executive Board Meeting

**CALL TO ORDER/ATTENDANCE:** The meeting was called to order by President Rice at 4:30 PM. Those in attendance include Kacey Rice (President), Darla Romberger (Past-President), Nick Isenberg (Executive Secretary), David Steinfelt (Northern VP), John Ewing (PSU), Laura Palmer (Western VP), K. Janae McMichael (Eastern VP), Krista Pontius (SC VP), Karlie Wright (Western VP), Robyn Bechtel (SC VP), Adam Serfass (Eastern VP), Representative Barbara Gleim, Beth Marshall (PDE), Carol Faye (CAEE), Scott Sheely (CAEE), Lee Burkett (PDE)

## OFFICER REPORTS

### Executive Committee Members

**Kacey Rice, President** - asked for a motion to adopt the agenda with flexibility. *Moved by Romberger and second by Pontius to adopt the agenda with flexibility. Motion passed.*

Dates for 2020-2021 Board Meetings

1/9/21, 9:00 AM to 12:00 PM, Location: TBD

3/14/21, 12:00 Noon to 2:00 PM, Sheraton Harrisburg Hershey Hotel

Collection of Reports for Fall Meetings deadline 9/28/20.

### Vacant, President-Elect - No report

**Darla Romberger, Past President** - Update on IRS filings. Years 2016 and 2018 have had corrective action approved and taxes, fines and interest have been paid. Waiting on response from IRS on tax years 2015 and 2017. Expect a reply by January 2021.

**Nick Isenberg, Executive Secretary** - Current membership is at 64. Looking at digital membership for 2021-2022 membership year.

**Brian Campbell, PAAE Treasurer** - Absent. Kacey Rice spoke with Brian and we are looking at approximately \$70,000 in the bank.

## REPRESENTATIVE REPORTS

**SAE Specialist, Carole Fay** - Assisted with American Degrees, 59 have been approved for PA, Assisted with virtual judging of proficiencies at the national level, conducted training with new teachers on AET, assisting with virtual FFA PA Farm Show contests, Stay tuned for Keystone Degree information and dates.

# 9/16/20 Executive Board Meeting

**The Pennsylvania State University – Ag & Extension Education** - Will provide a full report for the fall meetings, 8 student teachers in 2021, possibly 16 student teachers in 2022, SAE and OAC positions funded by the Commission for Agricultural Education Excellence.

## **COMMITTEE REPORTS**

### **Member Services Committee**

*Professional Improvement, Recruitment and Retention and Membership*

Officer Representative: Krista Pontius - Awards have been sent for PAAE contest from the spring of 2020.

### **Marketing Committee**

*Public Relations and Commercial Relations*

Officer Representative: Robyn Bechtel - Creating an infographic for administrators on Ag Education in PA, seeking requests for apparel.

### **Strategic Planning Committee**

*Mission and Goals, Visions for PA Ag Ed*

Officer Representative: David Steinfeld - Strategic planning survey sent to membership, responses due by September 21st.

### **Public Policy**

*Legislative Action Team and Lobbyist*

Officer Representative: Laura Metrick - Creating a Google Doc of legislative issues; regional legislative dinners are on hold.

### **Policies and By-laws Committee**

*Constitution and By-laws, Resolutions*

Officer Representative: Karlie Wright - Kacey Rice reported that PAAE Policies and By-Laws need revision.

### **Finance Committee**

*Budgeting and Auditing*

Officer Representative: Adam Serfass - The budget is balanced and line items have been adjusted to reflect current spending.

# 9/16/20 Executive Board Meeting

## **Professional Growth Committee**

*Nominating, Past Presidents, Retired Ag Educators and Awards*

Officer Representative: Janae McMichael - Increase access and announcement of awards, will coordinate with Nick Isenberg on awards process, 2020 Summer Conference was a success.

## **Standing Special Committees**

2021 Summer Conference at Wellsboro Dates, July 12-15, 2021

Officer Representative: Kacey Rice

Committee Chairperson: Melanie Berndston

**Scholarship:** Doug Brown - No report

**Sunshine:** Kayla Pohle - Use the link on the website to spread sunshine on the PA Ag Education family,

[https://docs.google.com/forms/d/e/1FAIpQLSeo0B9H\\_y1zvJ5ChoSHO8pvMFWyNiCZF Bfjehq8uZ7eB5O0DA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeo0B9H_y1zvJ5ChoSHO8pvMFWyNiCZF Bfjehq8uZ7eB5O0DA/viewform)

## **UNFINISHED BUSINESS**

Election Process for President-Elect - Received 2 MOU's; Discussion of using Election Runner for voting. *Serfass moved and Pontius second to use electionrunner.com for PAAE President-Elect election. Motion passed.*

## **NEW BUSINESS**

**Representative Barb Gleim** - Ag Mech Curriculum, NOCTI and related funding, curriculum and NOCTI exam have been developed, advised by PDE that no funding is available for professional development. Also advised by PDE that teachers do not want professional development in Ag Mechanics. Representative Gleim asked the board, *"Do teachers want professional development in Ag Mechanics?"* Board discussion revealed that, yes, teachers want professional development in Ag Mechanics. Scott Sheely suggested forming a committee of various stakeholder (PAAE, PDE, PDA, Ag ED Commission, PSU) to coordinate professional development and implementation of the curriculum.

**Certifications:** Beth Marshall - PDE certification guide on [website](#). The OSHA certification administered through CareerSafe is not going away. If you would like to add a certification, the application is on the website and due by 11/30 each year.

# 9/16/20 Executive Board Meeting

**State of Pennsylvania Ag Education:** Scott Sheely - The second State of Pennsylvania Ag Ed Webinar is October 1st at 6:30 PM. Everyone is encouraged to participate. Please use the following link to register:

<https://tinyurl.com/Fall2020StateOfPAaged> Scott requested feedback on the commission work plan. Next commission meeting is 11/3/20.

**PA Ag Teacher Letter/Membership Mailing:** Kacey Rice - sent a letter to all ag teachers updating them on current events in Ag Education. Included on the back of the letter was a membership form. It was suggested that we keep track of membership forms we receive from the letter mailing.

**Policy/Bylaw Revisions:** Kacey Rice - Discussion for the need for a policy for conducting business virtually. Our current by-laws do not account for a virtual option. An amendment to our by-laws was presented, entitled, **Executive Committee Resolution Authorizing Response To COVID-19 Emergency.** *Pontius moved and Serfass second that PAAE adopt the resolution. Motion carried.*

**Website Update:** Kacey Rice - [www.paffa.org](http://www.paffa.org) has been updated and will be a cost saving for the association. The website is easy to use. Nick Isenberg will work with Sarah Sparks to gain access for updating the PAAE portion of the website.

**PAAE Email Account:** Kacey Rice - Working with Sarah Sparks on getting Google Suite (G-Suite) for non-profits. This will allow for personalized email addresses for leadership and easier file management. Nick Isenberg will work with Sarah on setting this up.

**PAAE Zoom Account:** Kacey Rice - Discussed getting a PAAE Zoom account. PSU has offered and PAAE will continue utilizing the PSU Zoom account.

**Fall Regional Meeting Locations:** Kacey Rice - Should we have in-person or virtual regional meetings? Due to COVID-19 restrictions, all fall meetings will be virtual.

## ANNOUNCEMENTS

**Fall Regional Membership Meetings**—All meetings start at 4:00 PM, via Zoom

South Central – October 22

Northern – October 8

Western – October 13

Eastern -- November 12

# 9/16/20 Executive Board Meeting

Don't forget to invite to each regional meeting:

Penn State Representative: [jce122@psu.edu](mailto:jce122@psu.edu)

SAE Specialist: [cfay1212@gmail.com](mailto:cfay1212@gmail.com)

Ag Ed Commission: [scsheely@pa.gov](mailto:scsheely@pa.gov)

PAAE President: [KRice@ovsdpa.org](mailto:KRice@ovsdpa.org)

PAAE Treasurer: [campbellbrianj@comcast.net](mailto:campbellbrianj@comcast.net)

PAAE Executive Secretary: [isenbergn@mhs-pa.org](mailto:isenbergn@mhs-pa.org)

PA FFA Foundation: [ssparks@paffafoundation.org](mailto:ssparks@paffafoundation.org)

PA FFA Alumni: [snailor@bigspring.k12.pa.us](mailto:snailor@bigspring.k12.pa.us)

PA FFA Association [c-mbrammer@pa.gov](mailto:c-mbrammer@pa.gov)

**NAAE Virtual Convention:** Kacey Rice - Registration cost is \$225 by 10/23/20. We have budgeted \$4000 for the NAAE Convention. We can have more members participate due to no expenses for airfare, lodging and meals. *Romberger moved and McMichael second to refer this to the Professional Growth committee with input from the President to develop guidelines for participants to attend by 9/19/20. Motion passed.*

**Adjournment** - *Steinfelt moved and Romberger second we adjourn the meeting. Motion passed at 6:40 PM.*

Respectfully Submitted,

*Nick Isenberg*

Nick Isenberg  
Executive Secretary  
PAAE