

Pennsylvania FFA Board of Directors
Minutes - August 12, 2016

President Baker-Mikesell called the meeting to order at 10am with Opening Ceremonies being performed by the State Officers.

In attendance were; Libby Baker-Mikesell, Jacob Kline, Sarah Gonzalez, Madeline Buss, Jill Palmer, Garrett Jenkins, Tricia Hojnowski, Sherisa Nailor, Joanna McKelvey, Holly Oberholtzer, Doug Brown, Ayla Miller, Luke Kerstetter, Laura Rice, Neil Fellenbaum, Ron Frederick, Annette Gray, Cliff Wallace, Carole Fay, Melissa Sankey and Mike Brammer. Introductions were performed.

- Minutes and Financial Reports-Brammer
 - ***Palmer/Kline moved to accept the minutes as read - Motion passed.***
 - ***Fellenbaum/McKelvey moved to concur – Motion passed.***
 - Financial report will be filed for audit.
- State Officers Report present by Gonzalez
- FFA Foundation report presented by Sparks
 - Ag Progress Days starting on Aug. 15
 - The foundation had income of over 50,000 from the Golf Outing
 - The foundation is in need of volunteers for the food booth as farm show, and encourages teachers to get their students to sign up
- FFA Alumni report presented by Nailor
 - Blue & Gold ball is set to take place on October 15, 2016
 - Jacket campaign details coming soon.
- PSU Update provided by Dr. Rice
 - 100% placement for student teachers this year – 7 teaching, 5 alternative placings.
 - Assistant Associate Professor position is vacant
- PAAE Update presented by Fellenbaum (Written Report)
 - October 10-14 is Agriculture Careers week in PA (Proclamation coming from the Governor. Plans are to do more showcases
 - Summer Conference was a success.
- PDE Update- none provided – No one in attendance.

REGIONAL COORDINATORS

- Eastern-Frederick
 - CDE days will take place Nov 2 and May 2 at the Lebanon Expo Center - Concerned about open teaching positions.
- Northern-Gray
 - April 18 or 20 for CDE day.
- South Central- Nailor for Bier
 - Nov 10 – Keystone evaluations - April 25 – CDE day
- Western- Wallace
 - WPLC was a success for the students
 - Met with Goodge – Dates coming.
 -

COMMITTEES

- CDE Standing Committee- Masser – Written reports
 - Changes to CDEs to increase the relevance and to align with national
 - Changes to the Public Speaking LDE to two days
 - ***Kline/Jenkins moved to accept all CDE/LDE changes as presented – Motion passed. Motion to concur by Oberholtzer/Fellenbaum. Motion passed.***
- SAE/Financial Literacy Committee- Sankey – Written report
 - ***Palmer/Buss moved to accept the report. Motion passed. Motion to concur by Sparks/Fellenbaum. Motion passed.***
- Wenger Cabin Committee- Brammer
 - The committee will not be moving forward – No further action needed.

UNFINISHED BUSINESS

- Proficiency Award Program-Bier via Nailor
 - Written report provided. ***Jenkins/Gonzalez moved to refer the report to the SAE Committee. Motion passed. Fellenbaum/Miller moved to concur. Motion passed.***
- Changes to CDE Deadline-Bier via Nailor – Presented to CDE Committee for future discussion.

NEW BUSINESS

- Monroe CTI Region Change Request-Oberholtzer/Frederick
 - Monroe CTI Advisor has asked to be moved from the northern region to the eastern region. ***Oberholtzer/Brown moved to accept the request. Motion passed. Jenkins/Hojnowski moved to concur – Motion passed.***
- Time and Location of Meetings- Brown - Discussion
 - Meetings should be held at Penn State or Harrisburg
 - Times should be in the afternoon rather than the evening
 - Should the Association cover the cost of a substitute if needed?
 - Earlier meetings should make them more productive and safer for travel.
 - ***Gonzalez/Buss moved to pay for substitutes IF needed and hold meetings earlier in the day. (11am or 1pm) Motion passed. Fellenbaum/Oberholtzer moved to concur. Motion passed.***

ANNOUNCEMENTS

- Please keep Tiffany Turrentine, Paul Heasley and Ron Weaner in your thoughts and prayers for medical issues.

Closing ceremonies were performed and the meeting was adjourned at 12:25pm

Respectfully submitted,

Sarah Gonzalez – FFA State Secretary

Mike Brammer – FFA Executive Director

**Pennsylvania FFA Board of Directors
August 12, 2016
State Officer Report/Update**

**“ACTIVATE”
“Purpose - Passion – Potential”**

Since being elected on June 16, 2017, the team has participated in BLAST OFF training (Building Leaders and Strong Teams of Officers), as well as NLCSO training (National Leadership Conference for State Officers), in West Virginia. The state officers also facilitated their first of many leadership workshops at the Western Leadership Conference.

Over these past 8 weeks, we have;

- Connected with approximately 500 members and students
- Visited 3 valued partners (Lancaster Farming, PA Farm Bureau, Cargill)
- Libby and Jacob attended State Presidents Conference in Washington D.C and connected with 103 state officers from all 52 state associations
- Attended 1 Regional Conference
- Helped at 2 County Fairs
- Helped at 1 FFA Foundation Event
- Inclusively traveled over 11,444 miles

We are so excited to log even more miles and connect with many more members during our year.

We hope to inspire members to “ACTIVATE” their purpose, passion and potential.

Respectfully Submitted,

Sarah Gonzalez

2016-2017 Pennsylvania FFA Secretary



August 12, 2016

Pennsylvania FFA Board – PAAE Report

The Pennsylvania Association of Agricultural Educators Held its annual conference on July 11th-14th in Selinsgrove Pennsylvania.

Committees met and came up with the plan of action that can be found on the PAAE website. Minutes from the membership meetings held at the conference can also be found there.

During Ag Career's week October 10-14, which will be declared by the governor soon, PAAE and the PA Department of Agriculture are planning to conduct Agriculture Education Showcases similar to those held in January. More information will be coming soon.

Fall Regional meetings will take place on the following dates:

- Eastern-November 10th, Oley Valley High School
- Northern-TBD
- South-Central- November 2nd 5:30 PM, Cumberland Valley High School
- Western- October 11th, TBD

Respectfully Submitted,

Neil Fellenbaum



CDE Committee Report

*PA FFA Board Meeting
Friday, August 12, 2016*



Chair - Doug Masser, *Pequea Valley Agriscience Teacher*
Joanna McKelvey, *Wilmington Area Agriscience Teacher*
Valerie Fry, *Selinsgrove Agriscience Teacher*
Cliff Day, *Pennsylvania Dept of Education*
Sarah Sparks, *Pennsylvania FFA Foundation*
Daniel Foster, *Penn State Agricultural Education*

Recommendations

Recommendation 1: Pennsylvania FFA events align to National FFA name format. The lists will be as following:

Leadership Development Events (LDEs)

1. Agricultural Issues
2. Conduct of Chapter Meetings
3. Creed Speaking
4. Employment Skills
5. Extemporaneous Public Speaking
6. Parliamentary Procedure
7. Senior Prepared Public Speaking - Senior
8. Junior Prepared Public Speaking - Junior (PA)
9. Prepared Public Speaking - Conservation (PA)
10. FFA Knowledge (PA)

Career Development Events (CDEs)

1. Agricultural Communications
2. Agricultural Sales
3. Agricultural Technology and Mechanical Systems
4. Agronomy
5. Dairy Cattle Evaluation and Management
6. Dairy Handlers Activity
7. Environmental and Natural Resources
8. Farm Agribusiness Management
9. Floriculture
10. Food Science and Technology
11. Forestry
12. Horse Evaluation
13. Livestock Evaluation
14. Marketing Plan

15. Meats Evaluation and Technology
16. Milk Quality and Products
17. Nursery/Landscape
18. Poultry Evaluation
19. Aquatic Resources (PA)
20. Land Use and Management (PA)
21. Small Gas Engines (PA)
22. Tractor Driving (PA)
23. Wildlife (PA)

Additional Competitive Events:

1. Agriscience Fair
2. Scrapbook
3. Talent

Recommendation 2: A Conduct of a Chapter Meeting LDE is held at the state level. Additional parameters include:

- Funding is to be provided to the top 2 teams (1st place to attend National FFA Convention; 2nd place to attend Big E, if conducted).
- An email will be sent by the CDE committee to solicit a chair.
- The [current draft](#) of the LDE rules will be finalized and posted by December 1.

Recommendation 3: The PA FFA board initiate a public speaking chairs meeting to address consistency concerns between the multiple speaking events. This meeting should be facilitated by the PA FFA Executive Secretary/FFA Board of Directors President.

Recommendation 4: Accept the CDE rules updates as recommended by the current event superintendents and as posted: [CDE Rule Changes Folder](#)

1. Dairy Cattle Evaluation
2. Extemporaneous Public Speaking
3. Floriculture
4. Food Science and Technology
5. Horse Evaluation
6. Marketing Plan
7. Parliamentary Procedure
8. Ag Sales
9. Agronomy
10. Meats Evaluation
11. Poultry
12. Public Speaking (Pending meeting)
13. Wildlife
14. Vet Science

Current Discussion

PA FFA Competitive Event Policy: The committee is developing a set of procedures to regulate the role of CDE chairs and CDE evaluation. A primary goal is to help make it easier for teachers to stay on top of what the events their students will be participating will look like. While the details are still a work in progress, the current outline for the policy is as follows:

- Evaluation of the Event
 - 3 year rotating evaluation. This means that changes to the events would only occur every three years
 - Rules, rubrics, and rigor will be evaluated for CDE committee
 - Budget of expenses
- Evaluation of the Chair
 - Application completed by the chair (every 3 years)
- Policy for Addressing CDE Issues
 - Year 1 - Improvement Period
 - Contacted by the CDE committee
 - Assistance provided to the chair to improve event
 - Year 2 - Asked to step down and assume committee member role
 - Chair position will be available

Rules Templates: Sarah Sparks collected all updated CDE rules at FFA State Convention. These will be posted to the website to help students and teachers access the information quickly.

CDE Rule Changes Summary

PA FFA Board of Directors
August 12, 2016



Agricultural Sales

- New product - Kubota RTV500 gas-powered Utility Vehicle and accessories on Kubota website:

<http://www.kubota.com/product/UtilityVehicles/RTV500/RTV500.aspx>

- Products will relate to one of the AFNR career pathways

Agronomy

- Major change - 2 day contest
 - Day 1 - on campus
 - Day 2 - Agronomy research farm

- Rules have been update to reflect what has been done in recent contests

Dairy Cattle Evaluation

- Scenario topics
 - 2017-Feeds/Nutrition
 - 2018-Housing/Facilities
 - 2019-Health/Diseases
 - 2020-Genetics/Reproduction
 - 2021-Young Stock Management

Scenario will focus on main topic but there may be supplemental questions from other areas.

- Extended test time by 10 minutes to match nationals

Extemporaneous Public Speaking

- Updated rubrics to align to nationals (oral/non-verbal)
- 18 topics will be prepared by the chair relating to the following categories:
 - Ag literacy and advocacy
 - Current ag issues
 - Advancing ag through agriscience
 - Current tech uses and applications in ag
 - Food and fiber systems
- 10 minutes allowed for online research (computers provided)
- 1 judge will be designated questioner and ask ALL question

Floriculture

- Follow National FFA rotational practicum schedule

Food Science and Technology

- Exam - 150 points; 50 questions
- Remove flavor identification as a practicum
- Team activity process evaluation added
- Problem solving/math practicum added

Horse Evaluation

- Teams will consist of 4 members with all 4 scores counting
- Equine Reproduction will be added to the list of possible team scenarios for team event

Marketing Plan

- Deadline for submission: May 1-8 (Goal is to match the public speaking CDEs)
- Submission form is email only.
 - Single document
 - Assistance option where chair provides formatting help ahead of deadline
- Updated rubrics are more specific to help teams and align with National FFA
- Updated tie-breaker-Team with the most 1st place rankings

Meats Evaluation*

- Team is made up of 3 individuals. More than 3 from a school may compete but the extra scores will not be counted

Parliamentary Procedure

- Addition of an individual minutes practicum
- Addition of team problem solving event for finals teams
- Time limit for presentation adjusted to 11 minutes
- If a team drops from state competition, fill all 12 spots at states by offering the opening to a 4th place team using a lottery. Lottery will rotate through alphabetically until a team is secured.

Poultry Evaluation

- Must be a 4 member team; all scores will count
- One set of reasons (instead of 2)
- Exterior egg class decreased to 10 eggs (from 15)
- Scoring for the team event will use national rubrics
- Team event worth 250 points
- Test worth 100 points

Public Speaking*

- Updated rubrics

Wildlife

- 1 day contest (previously unclear on website/rules)
- Add Habitat Evaluation practicum
- Start time-8:30 AM

PUBLIC SPEAKING LDE – 2017

~ One day or two day format

Two Day

~ Can participants also compete in other contests

No

~ Number of speaking opportunities

All speak Tuesday and Wednesday

Average Scores - Place based on Average

~ Showcase of event

Not yet

~ Judges

- Creed secure 6 judges

- Everyone else secure 3 judges for two days

*FFA to cover cost of rooms and meals

- Junior and Extemp SWAP

- Senior and Conservation SWAP

~ Conservation and Senior Prepared Speak-Off

It was suggested that Conservation speakers be given a chance to win a trip. With that in mind, and recognizing the increased quality of conservation speakers over recent years, our suggestion is below:

After all 12 speakers present on Tuesday and Wednesday, scores will be averaged and speakers will be placed 1-12 in each individual contest. From there, the suggestions only affect Senior Prepared and Conservation:

Top speaker in each contest speak-off for trips

Clean slate of scores...averaged scores erased

Preference for final presentations: Wednesday Afternoon

From the speak-off, 1st - National Convention, 2nd - Big E

SAE / Financial Literacy Committee Report

August 12, 2016

The SAE/Financial Literacy Committee met at the PAAE Summer Conference on Tuesday, July 12, 2016. Present for the meeting were committee members: Chair - Sherisa Nailor, Michael Clark, Neil Fellenbaum, Daniel Foster, Doug Masser, Tony Rice, and Melissa Sankey.

Topic: Standing SAE Committee

Recommendation:

The committee recommends the board submit a Constitutional amendment to create a standing SAE Committee. This committee shall consist of a board representative that serves as the chairperson, four teacher representatives—one from each region, a representative of the Center for Professional Personnel Development, and the PAAE Chairperson of the Professional Growth committee. This committee will be charged with managing and making recommendations to the FFA Board of Directors tasks associated with SAE's, Degrees, Proficiencies, and Professional Development on Financial Literacy for Teachers and Students.

Topic: Keystone FFA Degree

Recommendation:

The committee recommends that for 2016 and beyond, the PA FFA Association accept only applications generated on AET. The same review process should be utilized as it was in 2015. Applications will be reviewed on a regional level, with a committee of four to six teachers identified by the regional coordinator, representing counties and areas as equally as possible. The regional coordinator will chair the evaluation and report any concerns or discrepancies identified during the process to the board at the December meeting. Mike Brammer and Carole Fay will review the application from 2015 and may elect to change the order of the pages on the application or change the way demographic information is collected. It is recommended that no changes be made to the way qualifications or SAE data is collected and verified in the application.

Topic: Record Book Contest

Discussion:

It is recommended not to reinstate the statewide record book evaluation event; rather encourage this activity at the local, county, and regional level while focusing resources on a professional development event for students and teachers that couples State professional award review (proficiencies) with professional training in topics related to agribusiness, entrepreneurship, and financial literacy to further develop the entrepreneurial spirit and knowledge of accounting principles. The committee recognizes that record keeping is a valuable skill set for our students to learn and master. In addition, the committee encourages local chapters, county groups and area FFA organizations, to continue or pursue recognition programs for outstanding SAE's and record keeping.

Recommendation:

The committee requests permission from the board to continue to operate as a special committee for one year, and to be charged with combining efforts and focus of SAE development and growth into the Proficiency evaluation and promotion process. The committee will welcome the participation of Kelly Bier, South Central Region Coordinator and Proficiency Coordinator, as well as Carole Fay, PA FFA SAE Specialist, in analyzing and recommending changes and improvements to the Proficiency Evaluation and Selection process.

Topic: Committee Leadership

Recommendation:

For the next year, the SAE/Financial Literacy Committee will be chaired by Tony Rice. After one year, the committee will be reorganized to follow the recommendation noted in the development of the standing SAE committee.

Respectfully Submitted,

SAE/Financial Literacy Committee

PA FFA Proficiency Judging Process – 2016-17 - Referred to SAE Committee

Guidelines for the PA FFA Proficiency Judging Process that will take place at SLLC each March.

- **The student's project must run through at least two calendar years.**
- **Chapters submitting proficiency awards are required to have a teacher representative participate in the scoring process. A teacher representative may not be a current or future student teacher.**
- **Every chapter may submit two applications in each area.**
- **A student may only submit one application in one area per year.**
- **Record books will not be required for judging at SLLC. However, records will be required for the top 4 finalists after SLLC.**
- **Each category's applications and results will be reviewed by the final review committee to ensure consistency and accuracy of applications. The four regional coordinators and the SAE specialist will serve as the final review committee.**
- **If an application has an average score below 65 points it will not be eligible for state winner or state finalist recognition.**
- Results remain confidential.
- Please refrain from discussing applications openly among other tables.
- Use the rubric to score the applications.
- All applications must be scored by at least 2 judges.
- Two score cards will be turned in with each application.
- The judging table will average the scores of each application, then rank the four finalists based on the averages, and a general consensus of the judging table.
- Each table will sign a Judging Table form. The form will include all names of the judges, the chapters that they represent, the area that they judged, and the four finalists of the area.
- Keep the award area in mind when judging. Award descriptions are available. If you believe the application is in the wrong area, notify the chairperson.
- Objectivity- Please refrain from judging applications from your chapter. Remain objective when judging all other applications. If you need to abstain from judging an application please notify the chairperson.
- Judge the application, not the student.
- When you are reviewing leave any comments on the application itself. This will help the member and the advisor make any necessary changes for the national application process.
- Any applications showing current year records should be given to the chairperson. There cannot be any current year information on the resume, or the personal page.
- Photo Pages
 - One picture per photo page is allowed. NO collages. If someone has a collage on any photo page, deduct points.
 - Caption should demonstrate skills and knowledge of SAE.
 - Photos should be uploaded into the application.
- Personal Page
 - The personal page can be one side of a 8 ½ x 11 sheet of paper
 - Personal Page can be anything the applicant desires, as long as it is just one page.
- Resume- can be up to two pages.
- Recommendations- Only one page allowed for both advisor and employer. These may be combined or a second recommendation may be used as the personal page.
- If they are missing pages then they will receive a 0 points for that section.
- Placement Proficiencies –Use Placement Rubric
- Entrepreneurship Proficiencies-Use Entrepreneurship Rubric
- Combined Proficiencies:
 - If the application has a percentage split (70/30, 80/20) utilize the “combined rubric”
 - If the application is marked 100% placement; utilize the placement rubric
 - If the application is marked 100% entrepreneurship; utilize the entrepreneurship rubric.