

Pennsylvania FFA Board of Directors Minutes– May 13, 2016

The Pennsylvania FFA Board of Directors meeting was called to order by President Guthrie at 6:35pm, May 13, 2016 in room 210 of the Ferguson Building at PSU. In attendance were: Guthrie, Greig, Kerstetter, Winklosky, Oberholtzer, Clark, Rice, Pontius, Isenberg, McLaughlin, Sparks, Gray, and Brammer. Incoming Board member Miller was also in attendance. Joining via web was Doug Masser, Chair, CDE committee.

Introductions and greetings were presented.

Brammer presented the minutes from March 2016. *Kerstetter/Winklosky moved to approve. Motion passed. Clark/Isenberg moved to concur, motion passed.*

Brammer presented the financial reports. They will be filed for audit.

Greig presented the State Officer's final report. (See attached.)

Pontius (Alumni) reported on the Blue & Gold Ball & the Washington Leadership Conference. Ball will be held Oct 15. WLC – 3 full rides and 2 half rides. All confirmed and reserved.

PSU – Dr. Rice reported Foster received Associate Professor status and tenure. He is currently on a tour in TN with teacher candidates. Seven next year, projected 12 in 2018. Mr. Day was honored at the Teach Ag banquet. Students will be helping at the upcoming state convention.

PAAE – Isenberg reported PAAE summer conference registration is live. To be held July 11-14.

PDE – N/A

REGIONAL COORDINATORS

Gray reported on regional CDE's. Bier (via Brammer) provided a written report along with Proficiency survey results. Suggested regional manuscripts be due 14 days prior to competition instead of ten. Brammer stated this would be on the agenda in August.

COMMITTEES

Wenger Cabin – Isenberg recommended the committee continue to pursue the proposal. After considerable discussion, *Motion passed. Winklosky/Kerstetter moved to concur, motion passed.*

CDE Committee – *Masser presented via web a report (attached). Motion passed to approve. Greig/Winklosky moved to concur. Motion passed.*

SAE/Financial Literacy – No report

UNFINISHED BUSINESS

National Officer Candidate Selection Process – *Kerstetter moved to accept the proposal. Motion passed. Clark/Isenberg moved to concur. Motion passed. (Attached) SECOND VOTE NEEDED - POLICY CHANGE*

Honorary Degrees, Citations & Convention Update – Brammer presented a list of Honorary Degrees and Citation awards to be presented. *Winklosky/Kerstetter moved to approve. Motion passed. Clark/Pontius moved to concur. Motion passed.* An update on the Convention/Activities Week followed. Over 1500 registered.

ELECTIONS – *Clark nominated Oberholtzer for President. Oberholtzer declined. Isenberg nominated Nailor for President. Clark moved nominations be closed. Nailor elected President by unanimous consent. Clark nominated McKelvey Vice President. Pontius moved nominations be closed. McKelvey elected Vice President by unanimous consent.*

The Board thanked Oberholtzer for her service as President, followed by applause. Brammer thanked the Officers for their service, which the board applauded.

A listing of future dates for Board meetings was provided.

Meeting was adjourned at 8:50pm.

Respectfully submitted,



Michael Brammer

Executive Manager

Pennsylvania FFA Board of Directors

May 13, 2016

State Officer Report/Update

Since the last board meeting on March 11th, the state officers have been keeping busy attending chapter and county banquets as well as participating in events with several partners of the FFA. We have also been excitedly preparing for State Convention and ensuring that we are honoring the story of our Organization. Over these past few months we have;

- Connected with over 6,000 students
- Attended 52 FFA Banquets
- Attended National Ag Day in Washington DC.
- Attended 12 Regional events
- Conducted 4 chapter visits
- Presented all members of the House and Senate with pine seedlings
- Attended 9 agricultural business and industry events
- Inclusively traveled over 17,937 miles

State Convention is less than 33 days away and as our time is counting down we would like to thank everyone for all of the support and encouragement you've given us this year. We are so grateful for the opportunities we've been given this year especially being able to hear all of our members telling their stories. As we settle down and focus on State Convention we continue to encourage our members to find their passion and thank them for such wonderful memories in the last chapter in our FFA year.

Respectfully Submitted,

Rachel Greig

2015-2016 Pennsylvania FFA Secretary



CDE Committee Meeting

*PA FFA Board Meeting
Friday, May 13, 2016*



Chair - Doug Masser, *Pequea Valley Agriscience Teacher*
Joanna McKelvey, *New Wilmington Agriscience Teacher*
Valerie Fry, *Selinsgrove Agriscience Teacher*
Cliff Day, *Pennsylvania Dept of Education*
Sarah Sparks, *Pennsylvania FFA Foundation*
Daniel Foster, *Penn State Agricultural Education*

Committee Structure - See [CDE Committee Standard Operating Procedures](#)

Addressing Recommendation #1 - CDE Quality Standards - See [CDE Rules Template - DRAFT](#)

All CDE chairpersons will be contacted the week of May 16 for information about their CDE. Basic contact information and a CDE overview will be posted on the PA FFA website. Chairpersons will also be asked to complete a rules template by June 16th.

Chairpersons that complete the requirements will receive the \$100 stipend for commitment to improving the CDEs for our students.

Addressing Recommendation #2 - Annual Survey

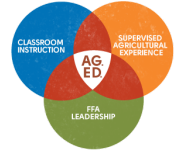
A Google Form was sent to ALL agriculture teachers through the PA Ag Ed listserv. Teachers were asked to select their top 3 CDEs to assist with during state convention. Names will be distributed to CDE chairpersons by May 20th so they can use the volunteers to develop materials/task lists for state convention.

Addressing Recommendation #4 - \$100 Monetary Incentive for Chairpersons

The PA FFA Foundation approved funds to provide the \$100 stipend to CDE chairpersons that complete the CDE rules template to improve the student experience at PA FFA State Convention.



Pennsylvania FFA Board of Directors Career Development Event Committee



Standard Operating Procedures

Section 1: Purpose

The purpose of the CDE Committee is to sustain quality Career Development Events (CDEs) at Pennsylvania FFA State Convention and address recommendations/concerns brought to the PA FFA Board of Directors regarding CDEs from stakeholders.

Section 2: Members

The CDE Committee will consist of seven (7) voting members. The members will be as follows:

- 1 agricultural educator from the Eastern Region
- 1 agricultural educator from the Northern Region
- 1 agricultural educator from the South Central Region
- 1 agricultural educator from the Western Region
- 3 at-large positions from agricultural education and/or the agricultural industry

An agricultural educator shall be defined as any individual currently teaching agriculture in Pennsylvania. CDE Committee members are encouraged to be PAAE members and be actively involved in running state CDEs, but these are not requirements to serve as a committee member.

An at-large individual shall be defined as any stakeholder who provides support to Pennsylvania FFA. These individuals could include, but are not limited to:

- Agricultural industry members
- Pennsylvania FFA Foundation
- Pennsylvania FFA Alumni
- Penn State Agricultural Education Faculty/Staff
- PAAE FFA Activities Week Liason
- PAAE

Additional members of the Pennsylvania Agricultural Education community may be asked to assist the CDE committee on an as-need basis. These members could include, but are not limited to:

- PAAE FFA Activities Week Liason
- Penn State Center for Professional Personnel Development (CPPD) Co-Curricular Programs Manager
- Pennsylvania FFA Executive Director
- Pennsylvania FFA Board of Directors Chair

Section 3: Terms of Membership

The terms for the four (4) agricultural educators will be as follows:

- A term will run from July 1 - June 30.

- Terms will be 3 year terms in length.
- To establish a rolling replacement processing, the founding members will fulfil the following terms:
 - 1 year term (Western) - Ends June 30, 2018
 - 2 year term (South Central) - Ends June 30, 2019
 - 3 year term (Northern) - Ends June 30, 2020
 - 4 year term (Eastern) - Ends June 30, 2021
- 1 new agricultural educator will be elected to the committee each year.
- Members can be re-elected at the end of the 3 year term.

The terms for the three (3) at-large positions will be as follows:

- A term will run from July 1 - June 30.
- Terms will be 3 years in length.
- To establish a rolling appointing processing, the founding at-large members will fulfil the following terms:
 - 1 year - Ends June 30, 2018
 - 2 year - Ends June 30, 2019
 - 3 year - Ends June 30, 2020
- 1 new at-large member will be appointed to the committee each year.
- Members can be re-appointed at the end of the 3 year term.

Section 4: Selection of Members

The agricultural educator position that opens annually will be filled by an election at the Pennsylvania Association of Agricultural Educators (PAAE) summer conference. The CDE Committee will accept nominations after June 15 and/or from the floor to fill the open position. All nominations should be submitted to the acting CDE Committee chairperson. Individuals nominated must be employed by a school district in the designated region for the following school year. Individuals do NOT need to be in attendance to be nominated and/or elected as a CDE committee member.

The at-large position that opens annually will be appointed by the chairperson of the Pennsylvania FFA Board of Directors at the June meeting.

Section 5: Chairperson of the CDE Committee

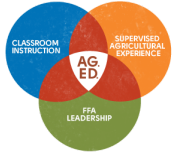
The chairperson of the CDE committee will be selected by the CDE Committee at the first quarterly meeting, held at the PAAE Summer Conference in July. The committee recommends, but not requires, that the chairperson be in his/her second year of the 3 year term to provide transition time from one chairperson to another.

Section 6: Meetings

The CDE Committee will conduct a minimum of 4 quarterly meetings. The meeting schedule and suggested agenda is as follows:

- 4 Meetings (Quarterly)
 - Summer (PAAE) - Face to Face

- Appointment/election of new members
 - Orientation for new members
 - Collect issues/comments from prior year's events
 - Prepare recommendations for August board meeting
 - Fall - Online
 - Review 1/3 of CDEs
 - Develop/administer survey to solicit CDE help
 - Discussion of issues/comments
 - Winter - Online
 - Discussion of issues/comments
 - Spring - Face to Face (SLLC/ACES)
 - CDE Chair Orientation
 - Discussion of issues/comments
- Annual Calendar
 - July - PAAE Conference - Elect New Standing Committee Members
 - July 15 - Issues for current year CDEs due to committee (Replaces CDE review session at PAAE)
 - August 1 - Committee Recommendations to FFA Board
 - Fall - Review CDEs - Online Meeting
 - Fall - Initiate Survey - CPPD Help
 - Winter - Review Committees Structure - Online
 - Spring - CDE Committee Training (SLLC)
 - Spring - face to face meeting



PA FFA [Title] Career Development Event



Chairperson Information

CDE Chairperson	
Email	
Best Contact Number	
Contest Date/Times	
Contest Location	
CDE Review Time	
CDE Review Location	

Basic CDE Guidelines

Event Type: Individual/Team	# of Team Members:
<ul style="list-style-type: none"> • <u>Individual Materials List</u> 	<ul style="list-style-type: none"> • <u>Group Materials List</u>
<ul style="list-style-type: none"> • <u>Attire</u> 	<ul style="list-style-type: none"> • <u>CDE At-A-Glance</u>
<ul style="list-style-type: none"> • <u>Pre-State CDE Expectations</u> 	
<ul style="list-style-type: none"> • <u>CDE Changes from Previous Years?</u> 	

CDE Rules

CDE Component	Points	Component Description
Causes for Disqualification:		
Tie-breaker:		

Resources

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Recommendation to the Board

On the Topic of National FFA Officer Selection & Preparation
Pennsylvania FFA Association

Sponsors: 2014-15 & 2015-16 Pennsylvania State FFA Officer Teams

May 5, 2016

Pennsylvania FFA Board of Directors
2301 North Cameron Street
Harrisburg, PA 17110

Dear Members of the Board of Directors,

Whereas Pennsylvania has not had a national officer within a decade, and a limited number of candidates are fully prepared for the process and,

Whereas multiple states with a record of recent national officers have a succinct selection and training process in place,

Be it resolved that the section titled “National Officer Candidate Selection Process” on page 8 of the Pennsylvania FFA Association’s Policy Manual be stricken and the following be inserted:

“To facilitate selection of the candidate for national FFA officer and to ensure that all officers, advisors, and members know the procedure for this selection, the Pennsylvania FFA Association Board of Directors establishes the following procedures:

1. To be eligible to become Pennsylvania’s National Officer Candidate, the following minimum qualifications must be met:
 - a. The candidate must have obtained the Keystone FFA Degree.
 - b. The section “Minimum Requirements for National Officer Candidate” stated in Addendum 4 of the Pennsylvania FFA Association’s Policy Manual must be met.
2. A letter of intent must be submitted by the second Saturday in October. American Degree applications must then be submitted by January 15. Only those candidates who qualify for the degree will be considered.
3. National Officer Candidate Applications must be sent out by November 15 to be turned in to the board by December 1.
4. Interviews will occur on the day of the December board meeting. If additional interviews are required, a second date may be proposed. Each candidate will be interviewed by a 6 member committee consisting of:
 - a. (1) current state officer
 - b. (1) National Officer candidate at least 2 years out
 - c. (2) members of the Board of Directors, appointed by the President of the Board
 - d. (1) agricultural business and industry representative
 - e. (1) representative from the College of Agricultural Sciences of either the Pennsylvania State University or Delaware Valley University



Recommendation to the Board

On the Topic of National FFA Officer Selection & Preparation Pennsylvania FFA Association

Sponsors: 2014-15 & 2015-16 Pennsylvania State FFA Officer Teams

5. The candidate will be announced during the Pennsylvania FFA's Mid-Winter Convention, which all candidates should plan on attending.
6. After National Officer Candidate is elected, he/she must submit a completed written plan of action for the candidacy training process, explicitly explaining the actions they will take in preparation for the process. The screening process is to follow the outline provided in Addendum 4 of the Pennsylvania FFA Association's Policy Manual.
7. Upon receiving the candidacy position, the candidate must collaborate with state staff to form a support committee consisting of at least two mentors that should consult with the candidate as often as necessary, with monthly reports to state staff.
8. Candidates should plan on completing the following tasks up until National FFA Convention:
 - a. Plan and execute a large group workshop at the Fall Leadership Conference.
 - b. Travel with and represent the Pennsylvania FFA Foundation at business and industry events.
 - c. Attend at least one National Officer Candidate School, paid for by association, overlooked if emergency arises.
 - d. Complete mock workshops, interviews, and speeches with the support committee a minimum of twice a month."
9. Should the candidate not meet the American Degree standards of the National FFA Organization, thus will not be receiving the American Degree. The candidate will be ineligible to run for National Office, and Pennsylvania will be void of a candidate for that year. And,

Be it resolved, that Addendum 4 of the Pennsylvania FFA Association's Policy Manual be amended so that the "National FFA Officer Process – Procedure" be stricken and the following should be inserted:

"The candidate screening process will consist of a minimum of four components that will mirror Phase One of the National FFA Officer Selection Process and are scored on the national FFA officer competency system. Scorecards from the National Selection Process should be used by the committee and candidates should be provided with this outline prior to the screening:

- a. Candidates complete a written test consisting of questions pulled from the four most recent national selection exams.
- b. Interview I: Personal Interview Round
- c. Interview II: One-on-One Round Robin Interview
- d. Interview III: Extemporaneous Public Speaking Round

Additional interviews that the nominating committee deem necessary may be focused on (a) FFA involvement, (b) commitment to the FFA, and (c) understanding of current issues in agriculture, agricultural education, and FFA."

Respectfully,

The 2015-2016 and 2016-2017 State FFA Officer Teams

2016 FFA Convention

- Over 1500 registered
- 32 State Officer Candidates
- Pollock Commons – Check in/meals/dorms
- Buses will be used for the dance at the Ag Arena
- 2017 – Eisenhower is not available for the sessions

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### CITATIONS:

Eagle Valley Equestrian Center  
Farm & Home Foundation of Lancaster County  
Fulton County Farm Bureau

### HONORARIES

Shawn Abma  
MeeCee Baker  
Kelly Bier  
Brian Campbell  
Robert Eckrote  
Mindy Fee  
Barry Geib  
John Gordner  
Marlin Lynch  
Jim Markle  
David Millard  
James & Irene Osborne  
Laura Sankey Rice  
Stephen Smith  
Sarah Sparks  
Patty Wertz  
Caleb Wright  
Donna Hockenberry  
Jeffrey Noss  
Kevin & Carla Kerstetter  
Richard & Trudi Guthrie  
Randy & Angela Watkins  
Paul & Bonni Sharrer

## **PROPOSED FUTURE MEETING DATES**

**June 15, 2016 – 6:30am – PSU**

**June 16, 2016 – 6:30am – PSU**

**August 12, 2016**

**December 9, 2016**

**March 3, 2017**

**May 12, 2017**

**June 13-14, 2017**