

## PA FFA Board of Directors Meeting Friday, May 15th, 2020 ~ 1pm via Zoom

Board Members present: McKelvey, Miller, Masser, Anderson, Brown, Schanbacher, Kline, Cambuzzi, Thebes, and Bixler

Student Board Members present: Thebes, Bixler, Oatman, George, Glass, Strong, and Riggs

Other Representatives present: Rice (PAAE), Nailor (Alumni), Isenberg & (Sparks- at the beginning) (Foundation), Curry (PSU), Bier (SC), Frederick (E), Gray (N), Fay (SAE), Sheely (Commission), and Barzydlo (CDE)

Ex Officio: Brammer and Hoover

Guests: Miller (Biglerville) and Timmons (Gettysburg)

Opening ceremonies were performed by the State Officers at 1pm.

Minutes from March 2020 were presented – *Oatman/George moved to accept. Motion passed. Brown/Bixler moved to concur. Motion passed.*

Brammer provided a financial report along with a proposal for the current state FFA officer team. Officers were placed in a breakout room for the adult board to discuss. Following the discussion, *Miller/Kline moved to accept the proposal. Vote was 6 in favor and 1 opposed. Motion passed.* State Officers were brought back to the main room. Sparks left the meeting.

Riggs provided a written and verbal report of the officers' work since March 2020.

### REGIONAL COORDINATORS:

EAST – Frederick asked for a policy on chartering new chapters.

NORTH – Gray asked about seniors who graduate being allowed to participate in CDE/LDE's in the future. Brown updated the board on teacher openings in the Northern Region.

SOUTH – Bier reminded the board of upcoming dates – Nov 19-Keystones and April 21-regional LDE's.

WEST – Wallace was not in attendance – Sent a message saying no report.

### STANDING COMMITTEES

CDE/LDE Committee – Barzydlo - In light of the announcement that no Big E Competitions would be held this year and National FFA scheduled to make an announcement next week on what CDE/LDE participation may look like in 2020, the committee respectfully asked to bring back a recommendation at the next meeting on how we qualify teams. No objections noted.

SAE Committee – Nailor – **SECOND VOTE** on Proficiency Policy update for the manual. *George/Oatman moved to approve. Motion passed. Anderson/Miller moved to concur. Motion passed.* New policy language at the end of the minutes.

### SPECIAL COMMITTEES

Affiliation Review Committee – Cambuzzi – **Second vote taken** on the definition of an Agriculture Education student/FFA member. *Anderson/Schanbacher moved to accept. Motion passed. Bixler/Strong moved to concur. Motion passed.*

Cambuzzi led a lengthy discussion on the proposed new policy. Because this was a committee report/recommendation, there was an applied second. *First approval passed with a unanimous vote. Bixler/George moved to concur. Motion passed. **SECOND VOTE NEEDED.*** New policy language at the end of the minutes.

### UNFINISHED BUSINESS

- a) SLLC Funds – Brammer reported those chapters who paid in advance for SLLC will be reimbursed  
Once schools go back.

- b) Delegate Process - Brammer reported unless there were objections, there would be no delegate process this year. No objections noted.
- c) Hall of States – Masser reported a proposal will be in in time for the 2021 convention.
- d) Summer Intern – Brammer reported with the approval of the board through a previous email, there will be no intern for 2020.
- e) Brammer asked about the formation of the committee to review the draft job description for the leadership/program coordinator. South will be Hines (Chair), North will be Schanbacher, West will be McKelvey, East – Anderson suggested reaching out to Oberholtzer. Brammer will reach out.
- f) Bixler provided an update on the Puerto Rico goods that were shipped.
- g) Revised NOC Process. **SECOND VOTE taken to approve.** *Riggs/Oatman moved to accept. Motion passed. Bixler/Miller moved to concur. Motion passed. **NOW POLICY.***
- h) Brammer announced the results of the regional board rep elections. East – Anderson for a second term. South – Miller for a second term. West – Hoover (Fort Cherry) was elected. McKelvey was thanked by all for her six years on the board. She will be missed.
- i) Convention update – Oatman and Brammer provided updates and the plan. Schedule will be coming out soon.

### **NEW BUSINESS**

Election of President and Vice President:

PRESIDENT - *Brown/Kline nominated Miller. Brown/Anderson moved nominations be closed. By unanimous consent, Miller was elected.*

VICE PRESIDENT – *Anderson/Miller nominated Brown. Anderson/Miller moved nominations be closed. By unanimous consent, Brown was elected.*

The 2020-21 budget was presented as was provided at the joint finance committee meeting. *Brown/Anderson moved to adopt the budget with flexibility due to COVID19 happenings. Motion passed. George/Glass moved to concur. Motion passed.*

Glass provided a proposed updated Chaplains part in Opening and Closing Ceremonies. *Riggs/Oatman moved to accept. Motion passed. Miller/Cambrozzi moved to concur. Motion passed.* No second vote needed as this is not a policy change. Effective immediately.

### **GOOD OF THE ORDER**

Brammer provided an update on summer training of the new State Officer team. No in person base camp or State Officer Summit.

PA FFA Foundation – Isenberg provided an update.

PA FFA Alumni – No report

SAE Specialist – Fay provided a written report.

Penn State teacher education/center report – Curry had left the meeting but sent a message – nothing new to report.

PAAE – Rice provided an update.

Commission – No report.

Final thoughts were provided by State Officer Killiann George on behalf of the team. Anderson made comments to the team.

Future meeting dates were discussed:

June 22 IF NECESSARY, August 7, December 11, March 5, May 14, (June 8-9 tentatively-pending PSU approval of dates of the convention)

Meeting adjourned with closing ceremonies at 4:05PM.

Respectfully submitted,

Michael Riggs, PA FFA State Secretary

Michael Brammer, PA FFA Executive Director

## **PROFICIENCY POLICY UPDATE:**

### **Section IV. c State Proficiency Awards**

#### **1. State Proficiency Award Eligibility Criteria**

- i. FFA affiliate fees have been paid for year covered by the application and the applicant is a member in good standing.**
- ii. Applicant has been out of high school for not more than one year and has completed at least three full years of agricultural education, or all the agricultural education offered in the last school attended. NOTE: Applicants that are still in high school and enrolled in agricultural education at the time of applying are eligible to participate at all grade levels.**
- iii. Application must be typed or computer generated.**
- iv. Records substantiating all years of activity covered by the application must accompany the application.**
- v. Photo copies of the required state-approved records book will be acceptable.**
- vi. All proficiency applications will be judged at a statewide judging event coordinated by a chair appointed by the PA FFA Board of Directors the FFA Facilitator.**

#### **2. Scoring**

- i. The statewide judging event will be coordinated and executed according to the PA FFA Proficiency Judging Process approved by the PA FFA Board of Directors and included in Appendix E of this policy manual.**
- ii. State winners and finalists will be awarded and recognized at the State FFA Convention with a plaque and monetary award.**
- iii. State winning applicants will be allowed and encouraged to improve their applications before being submitted for national competition.**
- iv. The FFA Regional Coordinators will oversee committees to choose regional representatives for the state proficiency scoring, if necessary. In each award category, a region may submit up to three qualified applications.**

**TO BE INSERTED AS APPENDIX E to the PA FFA Policy Manual.**

## **SECOND VOTE TAKEN – NOW POLICY:**

### **Affiliation Committee NEW LANGUAGE – Definition of an Agriculture Education student/FFA member.**

#### **SECTION II: MEMBERSHIP – II.c**

Pennsylvania FFA will define an FFA member as follows:

- Any unduplicated secondary student (9-12 grade) who is enrolled in an Agricultural Course.
  - An Agricultural Course is defined as any course that falls into an Agricultural Program's scope and sequence. This does not include Academic Courses that support an Agricultural Program's hour requirements. If an Agricultural Program is not approved through the Pennsylvania Department of Education, any elective course taught by the Agricultural teacher(s) that is related to Agriculture Science, Agricultural Mechanics, or Environmental Sciences will count as an Agricultural Course. If a class is compulsory for a certain grade level (not elective) membership is at discretion of the FFA Advisor. An example is if every 9th grade student is required to take an Introduction to Agriculture course as a short term rotation.
- All graduated students wishing to continue active FFA membership.

## **SECOND VOTE NEEDED AT THE NEXT MEETING**

### **Section II: Membership**

#### **II.a. Affiliate Fee Deadline**

Schools will submit the agriculture teacher(s) schedule with enrollment and counts of non-duplicated students by April 15th. If the enrollment documentation does not match the FFA Roster or has more members which include graduates, the following actions will take place:

1. Teacher will have 15 days to correct the roster upon notification of the roster discrepancy.
2. If after 15 days the FFA roster is not corrected then the chapter will be determined as not be in good standing.
3. A chapter not in good standing will not be allowed to participate in any state level activities effective immediately.
4. Once a chapter corrects the roster discrepancy, the chapter will be on good standing and allowed to participate in any state level activities.

School Districts will submit documentation and verification form with signatures of school guidance counselor and school administrator to the FFA Executive Secretary by April 15. The preferred delivery of submission is electronic.

## **NEW CHAPLAINS' PARTS – APPROVED MAY 1, 2020**

### **OPENING CEREMONIES:**

Vice President - The Chaplain

Chaplain - Stationed by the Keystone

Vice President - Your duties there

Chaplain - The symbol of my office is the Keystone. The keystone is crucial to holding everything together, just as I am essential to influencing the lives of members by providing spiritual guidance to those who seek direction.

President - The Chaplain will lead us in an opening reflection.

Chaplain - May we assume an attitude of reflection in which we are each most comfortable. We are thankful to be here to celebrate this assembly of the FFA. We hope to create lasting connections and impressions on those around us. As we are all connected through the future of agriculture. Thank You

### **CLOSING CEREMONIES**

President - The Chaplain will lead us in a closing reflection.

Chaplain - May we assume an attitude of reflection in which we are each most comfortable. As we depart from this assembly of the FFA we ask for everyone to have safe travels. May we find something to be thankful for each day as we dedicate our lives to the service of our fellow man.  
Thank You

## **SECOND VOTE**

### **Revised Pennsylvania NOC Selection Process**

#### **VII.c. National Officer Candidate Selection Process**

To be eligible to become Pennsylvania's National Officer Candidate, the following minimum qualifications must be met

- 1. The candidate must have obtained the Keystone Degree**
- 2. The section below entitled "Minimum Requirements for National Officer Candidate" must be met.**
- 3. A letter of intent must be submitted by the second Saturday of October. A candidate must have their American FFA Degree or have approval from the State SAE Specialist that the candidate will be approved to receive their degree at the National FFA Convention where they will serve as Pennsylvania's National Officer Candidate.**

National Officer Candidate applications must be sent out by November 15 to be returned to the Board by December 1.

Interviews will occur on the day of the December Board meeting. If additional interviews are required, a second day may be proposed. Each candidate will be interviewed by a 6 (six) member committee consisting of:

- 1. A current State Officer**
- 2. A National Officer Candidate at least two years removed**
- 3. Two members of the Board of Directors of PA FFA, appointed by the Adult President**
- 4. One Agriculture business & industry representative**
- 5. One representative from the College of Ag Sciences of either The Pennsylvania State University or Delaware Valley University.**
- 6. After the candidate is chosen and announced, they must submit a completed written plan of action for the candidacy training process, explicitly explaining the actions they will take in preparing for the process at the National level.**

Upon receiving the candidacy position, the candidate must collaborate with state staff to form a support committee consisting of at least two mentors that should consult with the candidate as often as necessary, with monthly reports.

Candidates are to complete the following tasks leading up to the National FFA Convention:

- i. Plan & execute a large group workshop at the Fall Leadership Conference**
- ii. Travel with and represent the Pennsylvania FFA Foundation at business and industry events.**
- iii. Attend at least one National Officer Candidate school, paid for by the Association.**
- iv. Complete "mock" workshops, interviews and speeches with the support committee a minimum of twice each month.**

## **Minimum Qualifications:**

- 1. Candidate must complete a satisfactory interview by the national officer selection committee. The candidate must receive approval by 2/3 of the members on the selection committee by closed ballot vote.**
- 2. Candidate must be in good standing with the laws of the Commonwealth of Pennsylvania and the United States at all times during the running for national Officer.**
- 3. Have received or will be receiving their American Degree of membership.**

**The Pennsylvania National Officer Selection Process should closely mimic the first phase of the National FFA Officer Selection process. For more information on each of the rounds, please see the National Officer Selection Process Manual.**

### **1. Writing Exercise**

**a. The writing exercise should consist of a five-paragraph, typed essay about a current agricultural topic. The essay may be in the form of a news article, blog post, etc, and should reflect the candidate's knowledge of current agricultural issues. A laptop without internet access will be provided to each candidate to complete this task. Each candidate will have an hour and a half to complete their essay. Essays will be graded on content knowledge, organization, and professionalism.**

### **2. Interview I – Introduction Round**

**a. This six minute round shall consist of an interview with the entire committee. The candidate shall answer questions related to their desire to serve as a National FFA Officer, their goals for their year of service, and their personal leadership style.**

### **3. Interview II – One-On-One Round Robin Interviews**

**a. The candidates will participate in one-on-one interviews with each member of the selection committee. Each interview will be 10 minutes long and should include questions about the candidate's character.**

### **4. Interview III – Stand and Deliver Round**

**a. The stand and deliver public speaking round shall consist of a 20 minute preparation period. The candidates will only be given notecards and a writing utensil during this preparation period. This period will be immediately followed by a five minute presentation. Following the presentation, a five minute question round will begin where one individual on the selection committee that has been designated as the round "expert" and will ask candidates knowledge-based questions about the topic.**

**All rounds will be graded based on rubrics that closely mimic national scoring rubrics. These rubrics will be developed from past national rubrics and created by a designated individual who will not be serving on the selection committee and has not helped prepare any candidates for the current year. All rubrics, topics, and questions should be prepared by the individual two weeks before the interview date.**

**The deliberation process should use scoring as their primary criteria, but scores themselves should not be a definitive qualifier for a national officer candidate. The ideal candidate should have a combination of high scores, authenticity, and coachability.**

**Out of respect for all candidates, those interviewing for the National Officer Candidate position will be notified of the committee's decision the day of interviews, and the National Officer Candidate will be announced to Pennsylvania FFA members at the annual Mid-Winter Convention.**

**After the candidate is chosen and announced, they must submit a completed written plan of action for the candidacy training process, explicitly explaining the actions they will take in preparing for the process at the National level.**

**Upon receiving the candidacy position, the candidate must collaborate with state staff to form a support committee consisting of at least two mentors that should consult with the candidate as often as necessary, with reports at each board meeting.**

**Candidates are to complete the following tasks leading up to the National FFA Convention:**

- 1. Plan & execute a large group workshop at the Fall Leadership Conference**
- 2. Travel with and represent the Pennsylvania FFA Foundation at business and industry events.**
- 3. Attend at least one National Officer Candidate school, paid for by the Association.**
- 4. Complete “mock” workshops, interviews and speeches with the support committee a minimum of twice each month.**

**Should the candidate not meet the American Degree minimum qualifications, thus not receiving their American Degree, the candidate will not be eligible to run for National Office and Pennsylvania will not have a candidate that year.**