



PA FFA Parliamentary Procedure Leadership Development Event



Chairperson Information

LDE Chairperson	Doug Masser
Email	douglas_masser@pequeavalley.org
Best Contact Number	Cell = 570-809-3000
Contest Date/Times	Tuesday 2 PM; Wednesday 8 AM
Contest Location	Exam – Buckout Lab; Preliminary Presentations – Life Sciences; Finals Presentations – Eisenhower Auditorium
LDE Review Time	Wednesday 2-4 PM; Finals open to the public
LDE Review Location	Eisenhower Auditorium

Basic LDE Guidelines

Event Type: Team	# of Team Members: 6
<u>Individual Materials List</u> <ul style="list-style-type: none"> Current edition of Roberts Rules of Order Newly Revised Pencil 	<u>Group Materials List</u> <ul style="list-style-type: none"> Gavel (<i>Optional</i>)
<u>Attire</u> <ul style="list-style-type: none"> Official Dress (<i>Skirts Optional</i>) 	<u>LDE At-A-Glance</u> <ul style="list-style-type: none"> Exam - Tuesday Preliminary Round – Wednesday AM Final Round – Wednesday PM
<u>Pre-State LDE Expectations</u> <ul style="list-style-type: none"> Teams must qualify for the state event by placing in the top 3 in the region. A total of 12 teams (3 from each FFA region) will compete in the state LDE. In the event that a qualifying team is unable to attend, the opening will be offered to the 4th place team from that region. If a region cannot fill all open slots in the state event, it will be filled on a rotating lottery. The order for the lottery will follow an alphabetical rotation: Eastern, Northern, South-Central, and Western regions. The open slot will be offered to the 4th place team from the selected region. 	
<u>LDE Changes from Previous Years</u> <ul style="list-style-type: none"> In an attempt to provide knowledgeable judges, teams may be asked to suggest a qualified judge for the event. Addition of individual minutes practicum Addition of team problem solving event for finals teams 	

LDE Rules

LDE Component	Points	Component Description
<u>Exam</u> Part 1: Open Book Research Portion Part 2: Closed Book Multiple Choice Portion	200 Points	<ul style="list-style-type: none"> Part 1: Five (5) open book parliamentary procedure research questions (4 pts each) using the current edition of Robert's Rules of Order Newly Revised <ul style="list-style-type: none"> Members will list the page and beginning line number to answer open book questions (Ex: Page 15, Beginning Line Number 3) 30 minutes to complete Each question is worth 3 pts each, for a total of 20 points. Part 2: Forty-Five (45) multiple choice questions (4 pts each) <ul style="list-style-type: none"> 60 minutes to complete Each question is worth 3 pts each, for a total of 180 points. Students who receive an 80% or higher on the exam portion of the event will become an Accredited Parliamentary through the Society of Agricultural Education Parliamentarians. The average of all six team members will be used to compute the total team score used in each round.
<u>Presentation Rounds</u> Preliminary Round Final Round	500 Points	<ul style="list-style-type: none"> Preliminary Round (11 Minutes*) <ul style="list-style-type: none"> 2 Preliminary Rooms (6 in each) slated by the exam scores of the teams Final Round (11 Minutes*) <ul style="list-style-type: none"> Final 4 teams (Top 2 from each Preliminary Room) compete on stage in Eisenhower Auditorium (Open to the public) <p>*Time limit for the presentation rounds is 11 minutes, with 2 points/second deduction over 11 minutes.</p>
Oral Questions		<ul style="list-style-type: none"> Oral questions included individual questions and a clarification round. Oral questions will occur immediately after the team completes the team

	100 Points	<p>presentation.</p> <ul style="list-style-type: none"> • Oral questions contain two sections: <ul style="list-style-type: none"> ◦ Individual questions (No time limit) - Each member will be asked questions based on his/her assigned motion. ◦ Clarifying Questions (3 Minutes) – Judges will ask clarification questions to individual members or the entire team. Any member can volunteer to answer
Minutes and Other Records Practicum	50 Points	<ul style="list-style-type: none"> • All individuals in the preliminary round will complete the practicum • Practicum is closed book with no reference materials. • 30 minute time limit • Knowledge needed to successfully complete the practicum scenarios will be based on Robert's Rules of Order Newly Revised pages 354-355, 468-480.
Team Problem Solving Practicum (Final 4 teams ONLY)	150 Points	<ul style="list-style-type: none"> • The final 4 teams will complete the team problem solving event • Teams will be provided a short parliamentary procedure scenario outlining a practical problem. • Teams may use their individual copies of Robert's Rules of Order Newly Revised for the team problem solving. • Teams have 30 minutes to write a short solution to the problem with page and line numbers in Robert's Rules of Order Newly Revised
	1000 Points	
<p>The Pennsylvania FFA state Parliamentary Procedure LDE will closely follow the National FFA Parliamentary Procedure LDE rules.</p> <p>The following areas will differ between the state and national events:</p> <ul style="list-style-type: none"> • The PA event will include the Individual Minutes and Other Records Practicum for all individuals during the preliminary round. • The PA event will include the Team Problem Solving component only for the 4 teams that advance to the finals. • The PA event will consist of 1 Preliminary Round of 12 teams and 1 Final Round of 4 teams. <p>All teams that participate at the state level are encouraged to read the national rules for all details of the event and contact the Parliamentary Procedure committee chair with questions.</p>		

Causes for Disqualification:

- Reporting late to holding room prior to presentation round
- Use of an electronic device

Tie-breaker:

Tiebreakers for teams will be:

1. Total presentation score
2. Team average score on the written test
3. Total score for questions

Awards:

The top 4 teams will be ranked and recognized on stage. The top two teams will represent Pennsylvania as follows:

- 1st Place Team - Represent Pennsylvania FFA at the National FFA Convention
- 2nd Place Team - Represent Pennsylvania FFA at Eastern States Exposition

The following individual awards will be announced on stage:

- Outstanding Chair
- Outstanding Secretary
- Outstanding Member
- High Team Test
- Perfect Test
- High Test Score
- SAEP Accredited Parliamentarians (80% or higher on the exam portion)

Resources

2016 PA FFA Resources:

https://drive.google.com/folderview?id=0B_ACApHBT1uycXVrQjIQaGQ3WVU&usp=sharing

2015 PA FFA Resources:

<https://drive.google.com/folderview?id=0B7VatpWWE3vmfmdQQ3RVdEhDQkFkdDR1TnowOVldjFVSjRzbVFuWURTcTdjVHM5SEZEY28&usp=sharing>

2015 National FFA Resources: <http://communities.naae.org/docs/DOC-18391>

2014 National FFA Resources: <http://communities.naae.org/docs/DOC-14952>

2013 National FFA Resources: <http://communities.naae.org/docs/DOC-11688>

2012 National FFA Resources: <http://communities.naae.org/docs/DOC-7610>



NATIONAL FFA
CAREER AND LEADERSHIP
DEVELOPMENT EVENTS

Chart of Permissible Motions

MOTION	Second Required	Debatable	Amendable	Vote Required	Reconsider
PRIVILEGED MOTIONS					
Fix the Time to Which to Adjourn	Yes	No	Yes	Majority	Yes
Adjourn	Yes	No	No	Majority	No
Recess	Yes	No	Yes	Majority	No
Raise a Question of Privilege	No	No	No	Chair Grants	No
Call for the Orders of the Day	No	No	No	No vote, Demand	No
SUBSIDIARY MOTIONS					
Lay on the Table	Yes	No	No	Majority	Neg only (3)
Previous Question	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely)	Yes	Yes	Yes	Majority	Yes
Commit or Refer	Yes	Yes	Yes	Majority	Yes
Amend	Yes	Yes (1)	Yes	Majority	Yes
Postpone Indefinitely	Yes	Yes	No	Majority	Affirm only
Main Motion	Yes	Yes	Yes	Majority	Yes
INCIDENTAL MOTIONS					
Appeal	Yes	Yes (1)	No	Majority	Yes
Division of the Assembly	No	No	No	No vote, demand	No
Division of a Question	Yes	No	Yes	Majority	No
Objection to the Consideration of a Question	No	No	No	2/3	Neg only
Parliamentary Inquiry	No	No	No	Chair answers	No
Point Of Order	No	No	No	Normally no vote Chair rules	No
Request for Information	No	No	No	No Vote. Chair responds	No
Suspend the Rules	Yes	No	No	(2)	No
Withdraw a Motion	No (3)	No	No	Majority (3)	Neg. Only
MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY					
Reconsider (4)	Yes	Yes (1)	No	Majority	No
Rescind (4)	Yes	Yes	Yes	Majority with notice 2/3, or majority of entire membership (3)	Neg. Only
Take From The Table (4)	Yes	No	No	Majority	No

(1) If applied to a debatable motion

(2) Rules of Order 2/3 vote, standing rules – majority vote

(3) Refer to *Robert's Rules of Order Newly Revised*, current edition for rule(s)

(4) Refer to LDE Parliamentary Procedure event rules before using these motions in the demonstration

Parliamentary Procedure

National FFA Parliamentary Procedure Career Development Event
Form 2 Team Score Sheet

FFA Chapter:													
Participant	Required Motion 10 points/person	Discussion (60 points max./member, 20 points max./item)					Total	Additional Motion	10 points / person	Individual Questions 16 pts/person 96 pts/person	Total		
		Excellent 15-20 points, Good 10-14 points, Average 5-9 points, Poor 0-4 points	Main	PP Indef	Amend	Refer						PP Def	Bring Back
1													
2													
3													
4													
5													
Chair	Ability to Preside (65 points) State motions correctly, follow rules of debate, keep members informed, put motions to a vote, announce results of vote, use of gavel, awareness of business on the floor. Excellent = 51-65 points, Good = 26-50 points, Poor = 0-25 points	Points					Leadership (15 points) Tactful, sensitive, firm, understanding, good voice, proper pace Excellent = 10-15 points, Good = 6-10 points Poor = 0-5 points	Points	Chair Questions (20 points)				
Team Effect	Conclusions Main motion was well analyzed. What, When, Where, Who, How was answered	Discussion Convincing, logical, realistic, orderly and efficient, germane and free from repetition					Team Voice Voice: Volume, enunciation, pitch, pace, grammar Poise: confidence, professional, eye contact Expression: conviction, gestures						
Exam	Average of all six individual exam scores (200 points)												
Minutes	Minutes taken from Individual Minutes and Other Records Practicum (50 points)												
Research	Team Problem Solving Research (150 points) (Preliminaries and Semis)												
Deductions (100 maximum) 5 20 pts per mistake													
Time	Omitting assigned motion - 50 points Deduction for overtime - 2pts/second after 10:30												
Notes:	Total Deductions Team Score												



NATIONAL FFA
CAREER AND LEADERSHIP
DEVELOPMENT EVENTS

Team Problem Solving Activity Scorecard

(Semi-Final and Final Rounds)

CHAPTER _____ STATE _____ TEAM NUMBER _____

SCORING CRITERIA	Possible Points	Points Earned
Reference <ul style="list-style-type: none"> Team accurately identified the correct page(s) and line number(s) in <i>Robert's Rules of Order Newly, Revised</i> (11th ed.) 	60	
Solution to the Problem <ul style="list-style-type: none"> Team provided logical justification and reasoning to develop, using citations listed from above to solve the parliamentary procedure problem/issue. 	75	
Grammar, Style and Legibility <ul style="list-style-type: none"> Complete sentences Correct spelling (deduction of 1 point/error) Correct punctuation (deduction of 1 point/error) Legibility and clarity 	15	
TOTAL POINTS	150	

Comments:
